



CONTRACTING AUTHORITY'S CLARIFICATIONS No. 1

Project title:

EU for Serbia - Support to the High Judicial Council

Publication reference: EuropeAid/139208/DH/SER/RS

No.	Question	Answer
1.	<p>As per the ToR, the staff requirements are: TL and KE2 (DTL) full time positions of total 880 working days, 2 Non Key experts of total of 600 working days and pool of senior and junior Non Key experts of the total of 1946 working days – which leads to a total of 3.426 working days.</p> <ul style="list-style-type: none">- Kindly confirm if this is correct.- The total budget for the project (which includes incidental expenditures and expenditure verification) does not allow for such a number of working days, and we kindly ask for your clarifications regarding this matter.	<p>We do confirm the number of requested days for all categories of experts as stated in your request for clarification is correct, and compatible with the overall budget.</p>
2.	<p>We have noticed that the number of the working days for the pool of non-key experts is stated as “approximately 1946 working days”.</p> <ul style="list-style-type: none">- Kindly clarify what is understood as “approximately”.- What level of deviation from this number would be accepted as eligible for the tender so to avoid any risk of being disqualified?- Kindly advise if the part of the evaluation grid “Timetable of activities, including the number of expert days proposed” refers to proposed number of expert days, i.e. whether the offers which propose higher number of expert work/days would score higher.	<p>The Terms of Reference indicates an approximate number of NKE working days deemed necessary to achieve the results of the project, which is approximately 1946 NKE working days.</p> <p>Tenderers are expected to define in their bids the adequate level of NKE resources necessary for the implementation of the project. This may generally result in +/- 10-15% deviation from the estimated number of NKE working days in the Terms of Reference.</p> <p>Please note that the award criterion “Timetable of activities, including the number of expert days proposed” refers <i>inter alia</i> to proposed number of expert days. Please further note that at this stage the contracting authority cannot give a prior opinion on the assessment of the tender.</p>
3.	<p>Kindly confirm that the start of the project is indicatively July 2018, as indicated in the ITT.</p>	<p>Yes, we confirm the indicative starting date.</p>

No.	Question	Answer
4.	<p>On page 15 of the ToR, it is stated that Activity 1.3 will be implemented "On the basis of the IPA 2012 JEP developed analysis and HR Roadmap, a Strategy on management of HR under responsibility of HJC produced and adopted by HJC."</p> <p>Having in mind that this project is also mentioned on page 10 under "Related programmes and other activities", we kindly ask you to provide the shortlisted candidates with any relevant reports and other relevant documents produced by the project.</p> <p>Sharing such information with shortlisted candidates is extremely important having in mind that the consortium which implemented the JEP project is also bidding for this tender and would therefore have unfair advantage over the competition in responding to the ToR and designing project activities.</p>	<p>With regards to the developed by the IPA 2012 JEP project, please find enclosed the relevant information contained in the enclosed reports (see Annexes N.1 and N.2).</p>
5.	<p>On page 16, it is stated that Activity 3.1 would be implemented "On the basis of the set of recommendations provided by the IPA 2013 Twinning Project, to perform analysis and provide recommendations to strengthen career development mechanisms (stemming from appointment procedures)".</p> <p>Having in mind that this project is also mentioned on page 9 under "Related programmes and other activities", and that <i>"set of recommendations [completed by the Twinning Project] shall provide the foundations for the present project, and focus should be given on their effective implementation"</i>, we kindly ask you to provide the shortlisted candidates with any relevant reports and other relevant documents such as the "set of recommendations" produced by the project.</p>	<p>With regards to the developed by the IPA 2013 Twinning Project, please find enclosed the set of final recommendations provided (see Annexes N3).</p>
6.	<p>On page 19, it is stated that the intended start date is April 2018. On the other hand, in the Instruction to Tenderers, the indicative start date is July 2018. Can you please confirm the indicative start date.</p>	<p>We have indicated that dates have an indicative value. The start dates are related to the procurement process and as such they were stated as indicative.</p> <p>At this stage, the start date of July 2018 seems at this stage to be the most realistic.</p>
7.	<p>In the ToR, the indicative starting date is April 2018 while it is indicated July 2018 in the Instructions to Tenderers. Please could you</p>	<p>Please refer to answer no 6 above.</p>

No.	Question	Answer
	clarify what is the exact date?	
8.	<p>In the ToR, it is mentioned on page 14 that <i>"The present project shall found its foundations on the comprehensive set of recommendations provided by the Twinning Project that was completed in October 2017. These recommendations have been analyzed and revised by an internal commission appointed by the HJC."</i></p> <p>Would it be possible to have access to such recommendations and reports from the Twinning Project?</p>	Please refer to answer no 5 above.

Annexes:

- Annex N.1: HR Analysis
- Annex N.2: HR Baseline
- Annex N.3: Abstract from Twinning final recommendations

